West Bay Users Group

3rd February 2016

Minutes

Present: Jim, Tony, Phil, Lucie, Christina

1. Minutes of previous meeting: Proposed by Jim, seconded by Tony
2. Trust update: Trustees met with the committee of the Boat Club on the 15th January to agree the final wording of the License to Occupy. They will meet again in February to sign the document with the complete plans showing the relevant areas.
3. The Workshop: The North door is now complete and needs to be painted. The frame has been built for the South door.
4. Toilets: Two pits were dug and the one near the South door of the workshop had the right sort of drainage for a septic tank. Tony will look at the cost of using a Portakabin as a ready-built toilet block. Jim will draw up a plan of how a toilet block located at this end of the workshop could link into the workshop space as well as being publically accessible.
5. Upcoming works:

* Partition: Jim and Frank will get a price
* Electricity: Lucie will ask Trevor to have a look and advise on the best system and layout
* Battery store roof: Tony will patch the crack with bitumen and find out the price of enclosing the roof with fiberglass
* Tony will look at fixing the broken hinge on the gate to the Compound

1. Group reports:

* Boat Club: The next meeting is tomorrow at which the License to Occupy should be ratified
* Rowing Club: A fundraising night is planned in combination with the Community Centre

1. Harbour Manager: Tony has signed a Volunteer Agreement and is now the Volunteer Harbour Manager.
2. Financial report: 50% of the fees have been paid. Lucie will send reminders about the outstanding fees and re-issue invoices for boats that were not there for the full year.
3. AOB: We need a noticeboard so that visitors can find out information about the area. It was suggested that the side of the Coffee Shop would be a good place for it. Jim will ask the Boat Club if they would be willing for one of their ones to be used. Lucie will find out the cost of buying a new one.
4. Next meeting: Wednesday 24th February